

Business Office Update November 28, 2016 Meeting

Life Safety & Other Projects

- Dr. Lind, Mr. Miller, and I met with Charli Johnsos and Gary Matthews from Fanning/Howey on Monday, November 14, 2016 to review possible projects for Millburn. We are still waiting on the estimated cost for some of the items. While there may not be funding for all of the projects, the projects discussed include the following:
 - Life Safety
 - Exhaust Hood – Kiln Room at MMS
 - Fire alarm horns, smoke detectors, heat detectors, visual alarms, pull station
 - Maintenance Items
 - Boiler replacement at MES
 - MES - Upgrade pneumatic controls to digital – possible phase-in
 - Upgrade fire alarm panel for older section of MES
 - Other Items
 - Preschool Playground
 - Install portable CO Detectors – Required by the Regional Office of Education Life Safety Inspection
 - Install ceiling fans in MMS & MES west gymnasium
 - Install cubbies for Kindergarten classrooms in the locker bays to free up space in the classrooms.

FOIA

- The district received a Freedom of Information Request from the Daily Herald requesting the following information
 - Reports, or documents sufficient to show, the results of any lead testing or any other contaminants done on the drinking water at district buildings, including what equipment was tested, the name and/or address of the testing location and any necessary followup remediation plans if necessary for 2015 and 2016 or the most recent available test results.
 - Invoices, or documents sufficient to show, cost of drinking water quality testing at district facilities in 2015 and 2016 or the most recent available testing dates.

Activities

- November 16, 2016 – Attended the Administrative Review, Procurement, and Resource Management Workshop in Alsip, IL. This workshop is in preparation for the National School Lunch foodservice administrative review at Millburn later this year.
- November 18, 2016 – Pre-Conference Administrative Academy – Learning from Lincoln: Leadership Practices for School Success
- November 18-20, 2016 – Triple I Conference